

SDS Touch Base Tuesday Agenda

April 13, 2021

Presenter: Kim w/ Guest Belinda

1. Trending Topics:

- ✓ How to remove or change a Cash Receipt?
- ✓ How to attach Vendor and Employee documentation to their record?
- ✓ Printing Employee Open Contract Reports
- ✓ Using Quick Reports with Finance and Payroll Reports

2. Enhancements and News:

- ✓ Employee Portal – Employee Demographics Customization
- ✓ Reports Added/Updated
 - General Accounting Reports: State Codes List
- ✓ Pcard Import: Account Description field update
- ✓ Voiding AP Check: Green Accounting retention
- ✓ Create Employee Contracts, Active Contracts Only Selection Added
- ✓ Cleared Checks Safeguard when Voiding Checks
- ✓ Additional TRS fields: Fields added: Hours in the Day for Sick & Personal Leave

3. Looking Forward:

- ✓ **Attention Illinois Users:**
 - Free Gemini TRS Course in SDS University with all the details, documents and videos. When we have more updates we will be emailing all our users and posting information in this free course as well. [Click Here to Register for Free](#)
- ✓ **Annual Conferences (REGISTER TODAY, EVENT PACKAGE SAVE 20%)**
 - June 3rd – Kick Off Conference
 - September 9th – Joint Annual Conference – Day One (Includes All States)
 - September 10th – State Specific Annual Conference – Day Two (Time slots for each state to cover state reporting)
 - October 7th – SDS Reporting Conference
 - November 18th – Masterclass
 - REGISTER = [Click Here to Register Today](#)
- ✓ **Vendor Conferences We're Attending**
 - April 20 – 22, 2021 – 82nd Annual MSBO Conference – Virtual
 - May 19 – 21, 2021 – 68th Annual Colorado ASBO, Westminster, CO – In Person
 - November 18, 2021 – 75th Annual Indiana ASBO Conference, Ft. Wayne, IN – In Person
 - November 19 – 21, 2021 – IASB-IASA-IASBO Joint Annual Conference Chicago, IL