



SDS Touch Base Tuesday Agenda

June 22, 2021

Presenter: Kim w/Guest Vicki

1. Enhancements and News:

- ✓ **Not of SDS Change of Address/ACH Payments:** Please note a change of Address and ACH payments for SDS as noted below:

Address:

Specialized Data Systems
PO Box 745000
Atlanta, GA 30374-5000

ACH Payments:

Routing: 021052053
Account: 99781407

*Tax ID stays the same. *Billing email shendrickson@linq.com

- ✓ Reports Added/Updated:
 - General Accounting Reports: Financial System Setup | System Field Name List
- ✓ Colorado: CDE 18 Uniform Budget Summary for 2022
- ✓ District Information: District Name field expanded to 100 characters
- ✓ Salary Schedule/Creating new contracts: Contract Balance selection

2. Trending Topics:

- ✓ Update Employee Demographics
- ✓ Creating Employees into Vendors
- ✓ Security – Application Access: Deleting Inactive Employees
- ✓ How to setup and process Vendor ACH payments?
- ✓ Job Applicant Processing
- ✓ 20/21 Fiscal Year End Procedures:
 - Awarding Attendance for the New Fiscal Year
 - Changing PO Fiscal Year

3. Looking forward:

- ✓ **Annual Conferences (REGISTER TODAY, EVENT PACKAGE SAVE 20%)**
 - September 9th – Joint Annual Conference – Day One (Includes All States)
 - September 10th – State Specific Annual Conference – Day Two (Time slots for each state to cover state reporting)
 - October 7th – SDS Reporting Conference
 - November 18th – Masterclass
 - REGISTER = [Click Here to Register Today](#)

- ✓ **Illinois TRS Gemini webinars**
 - **June 25** - “Let’s Talk Gemini” - Live Q & A Session - 9-11 CST [To Register Click Here](#)
 - **TBD** - “Let’s Talk Gemini” - Live Q & A Session - Sometime in Mid-July

- ✓ **Sales**
 - November 18, 2021 – 75th Annual Indiana ASBO Conference, Ft. Wayne, IN – In Person
 - November 19 – 21, 2021 – IASB-IASA-IASBO Joint Annual Conference Chicago, IL