

SDS Touch Base Tuesday Agenda

August 10, 2021

Presenter: Kim w/Guest Diane

1. Enhancements and News:

- ✓ **NOTE of SDS CHANGE ADDRESS/ACH Payments:** Please note a change of Address and ACH payments for SDS as noted below:
 - **Address:**
Specialized Data Systems
PO Box 745000
Atlanta, GA 30374-5000
 - **ACH Payments:**
Routing: 021052053
Account: 99781407
 - **Email address:**
accounting@linq.com

- ✓ **Reports Update:** Swf_pats_awd.rpt –from the HRCC screen in the attendance awarding page, you will be able to print a list of the number of days awarded to the employees

2. Trending Topics:

- ✓ When in July 2021, how to print Financial Reports with 6/30/2021 expense on date
- ✓ How to start entering Budget Adjustments for the new year?
- ✓ Security Request & Approve: How to restrict requesters and utilized Supervisor, Levels, Maximum \$
- ✓ What is the difference between using Time Clock or eTimesheet?

3. Looking forward:

- ✓ **Touch Base Tuesday** – Next one will be Aug 24 - [Click Here to Register Today](#)
- ✓ **Annual Conferences (REGISTER TODAY, EVENT PACKAGE SAVE 20%)**
 - September 9th – Joint Annual Conference – Day One (Includes All States)
 - September 10th – State Specific Annual Conference – Day Two (Time slots for each state to cover state reporting)
 - October 7th – SDS Reporting Conference
 - November 18th – Masterclass – **Update: WEBINAR ONLY**
 - REGISTER = [Click Here to Register Today](#)

✓ **Sales**

- November 18, 2021 – 75th Annual Indiana ASBO Conference, Ft. Wayne, IN – In Person
- November 19 – 21, 2021 – IASB-IASA-IASBO Joint Annual Conference Chicago, IL