



## SDS Touch Base Tuesday Agenda

December 8, 2020

Presenter: Kim w/ Guest Sherri

### 1. Trending Topics:

- ✓ How to updated Deductions & Benefits Rates for New Year?
- ✓ What are the Category and Work Locations fields used for?
- ✓ How to setup a Coded Field?
- ✓ How to use the Cash Override Change option?
- ✓ State of Illinois: How to use the alternative payroll schedules?

### 2. Enhancements and News:

- ✓ NEW eTimesheet and Time Clock courses on SDS University - [Click here to register](#)
- ✓ W2, 1099 and ACA Bundle and Courses Online (Live Q & A 12/15/2020) - [Click here to register](#)
- ✓ W2 and 1099 order forms are online and available – [Click here to order](#)
- ✓ **Personal Protective Equipment** – You can purchase (Masks for ADULTS OR STUDENTS, N95 Masks, KN95 Masks, Cotton Masks, FDA Masks, Hand Sanitizer, Antibacterial Wipes, Medical Gloves and Touchless Thermometer). Prepare for now and the new year by ordering today. [CLICK HERE TO ACCESS THE ONLY PDF and ORDER FORM](#)

### 3. Looking forward:

- ✓ **What's Coming? - Stay Tuned to your Inbox:** Our weekly user emails are sent out every Tuesday late morning.